
**City of Newberg
Traffic Safety Commission
January 13, 2025**

Meeting called to order at 6:08 p.m.

Commissioners Present:

Dan Kizer (Chair 2024)
Rick Marshall (Vice Chair 2024)
Michael Rossman
Branden Dross
Roger Kuhlman
Russell Johnson
Derek Carmon (Ex-officio)

Staff Present:

Brett Musick
Fatin Abdullah
Sgt. Brian Hagan

With Chair Dan Kizer's attendance expected to be delayed and to be via Zoom, Vice-Chair Rick Marshall agreed to chair this meeting. Vice-Chair Rick Marshall reordered agenda items such that introductions would occur prior to public comments and for the item for election of a chair and vice chair for 2025 to occur once Chair Dan Kizer was in attendance.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

Introduction of Attendees: including Rick Marshall, Roger Kuhlman, Branden Dross, Michael Rossman, Russell Johnson, Councilor Derek Carmon (Ex-officio), Brian Hagan, Brett Musick, and Fatin Abdullah.

PUBLIC COMMENTS:

No public comments submitted.

CONSENT CALENDAR:

Action:	Approve the Consent Calendar.
Motion:	Commissioner Branden Dross
Second:	Commissioner Roger Kuhlman
Vote:	Unanimous Yes

STAFF REPORTS & GENERAL INFORMATION:

1. Report from Newberg-Dundee Police Department

Sgt. Brian Hagan presented on police department activities, include a description of enforcement operations over the past year.

2. Report from City of Newberg Engineering

Senior Engineer Brett Musick gave an update on the status of steps intended to clear outstanding items on the Active Issues Log. These steps included working with the City Manager for inclusion of funds in the next budget cycle for obtaining traffic counts and other studies noted as needed for investigation of numerous items on the Active Issues Log. Senior Engineer Brett Musick also described development of a four-year Capital Improvement Program by the City Engineer that is in progress to align with the next budget cycle that begins July 2025.

The updated active issues log was discussed. Senior Engineer Brett Musick described the color coding that was added to indicate outstanding items that are under ODOT jurisdiction and outstanding items under City of Newberg jurisdiction that include some items dating back to 2019. The latest information on these outstanding items is highlighted under comments with the color-coding legend.

There was discussion regarding the need for assignment of resources, to address items in the active issues log that are noted as needing traffic counts or collection of other data to confirm issues and identify if various options are warranted. Senior Engineer Brett Musick described coordination underway with the City Engineer and City Manager for assignment of resources to work on clearing items on the active issues log.

The limited traffic decision issued for the intersection of Redwood Court at N Elliott Road to install signage or curb markings to delineate no parking areas within 20-feet of the marked crosswalk at this intersection was discussed.

ELECTION OF CHAIR AND VICE-CHAIR:

Action: Dan Kizer was nominated as the Newberg Traffic Safety Commission Chair for a term effective from January 13, 2025, to December 31, 2025.

Motion: Commissioner Rick Marshall

Second: Commissioner Roger Kuhlman

Vote: Approved – 4 Yes, 1 No, 1 abstained

Action: Rick Marshall was nominated as the Newberg Traffic Safety Commission Vice Chair for a term effective from January 13, 2025 to December 31, 2025.

Motion: Commissioner Dan Kiser
Second: Commissioner Roger Kuhlman
Vote: Unanimous Yes

OLD BUSINESS

- a. Long-range Planning – TSC Work Item No. 1, *From the Traffic Safety Commission Work Plan 2024* ([tsc_work_plan_2024.pdf](https://www.newbergoregon.gov/tsc_work_plan_2024.pdf))
 - i. Evaluate need and recommendations for updates –
 - 1. Draft Traffic Calming Policy Outline – 2024 Update.
 - a. Discuss Next Steps

There was discussion regarding the feedback on the draft Traffic Calming Policy Outline from City Councilors that was provided by the City Manager. The discussion included how to best communicate with City Council on tasks for the commission that would align with council priorities.

Vice-Chair Rick Marshall reordered the Old Business and New Business agenda items. Following the New Business item discussion, Vice-Chair Rick Marshall tabled the Old Business item.

NEW BUSINESS

- a. Review of the 2024 TSC Work Plan.

There was continued discussion regarding the feedback on the draft Traffic Calming Policy Outline from City Councilors and how to best communicate with City Council on tasks for the commission that would align with council priorities.

Action: Chair or Vice Chair to ask Councilor Carmon to request a City Council agenda item to discuss the Traffic Safety Commission duties and to ask Council to provide direction on priorities to the Traffic Safety Commission. Example priorities for discussion include reducing crashes, improving pedestrian safety and reducing speeding complaints.

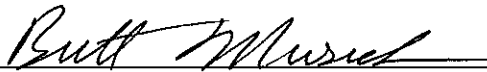
Motion: Commissioner Marshall
Second: Commissioner Dross
Vote: Unanimous Yes

COMMISSIONER COMMENTS

Commissioner Dross commented that phase 2a of the Newberg-Dundee Bypass was starting in 2025.

Commissioner Russell asked that the Traffic Safety Commission be emailed when the requested City Council agenda item is confirmed to be on the council calendar.

Meeting adjourned at 8:00 p.m.



Brett Musick, Senior Engineer

ATTEST:



Dan Kizer, Chair